STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION
February 14, 2024

TOPIC: System Procedures Report

PRESENTED BY:
Angela Gramse, General Counsel

RELATIONSHIP TO THE STRATEGIC PLAN:
Transform the student experience; Transform our own workforce experience; Create education without barriers through transformational partnerships; Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence

EXPLANATION:
The Board determines policies for the System and its community colleges. The Chancellor adopts procedures as necessary to implement Board policies.

The following System Procedures have been adopted, revised, or repealed as part of the five-year review cycle and/or to reflect current practices, statutes, and laws:

- SP 3-10a, Employment Background Checks (*Revised*)
- SP 3-70a, Ethics Disclosures (*Adopted, created SP for items previously in BP*)
- SP 3-70b, Conflicts of Interest - Relationships (*Revised; Renumbered from SP 3-70a*)
- SP 3-70c, Conflicts of Interest – Financial Transactions (*Adopted, separated "Conflicts" topics into individual SPs*)
- SP 4-60a, Acceptable Identification Process for Student Services Transactions (*Revised; Renumbered from SP 4-60*)
- SP 6-30a, Electronic Communications and Records Management and Retention*; (Revised; Retitled; Renumbered from SP 3-125d*)
- SP 8-70a, Unfair Competition (*Revised; Renumbered from SP 8-70*)
- SP 8-170, Contractual Indemnification Approval Process (*Repealed, statute prohibits*)
- SP 19-40b, Emergency Operations and Management Planning (*Revised*)

All Board Policies and System Procedures can be accessed on the System website; [CCCS Policies and Procedures](#).
Official copies of System Procedures are maintained in the Office of Legal Affairs. If you have any questions regarding the aforementioned procedures, please contact Angie Gramse at 720-858-2721.

RECOMMENDATION:
Informational only. No Board action required.

ATTACHMENT(S):
-None